

FORM 5b: NEW WORK ITEM PROPOSAL (NP)

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|--|---|
| <p>Circulation date Click here to enter a date.</p> <p>Closing date for voting Click here to enter a date.</p> | <p>Reference number: Enter Number (to be given by EIFEC Standards Secretariat)</p> <p><input type="checkbox"/> Proposal for a new PC</p> <p>N Click here to enter text.</p> |
| <p>Proposer</p> <p><input type="checkbox"/> EIFEC member body: Click here to enter text.</p> <p><input type="checkbox"/> Committee, liaison or other¹: Click here to enter text.</p> | |
| <p>Secretariat Click here to enter text.</p> | |

Proposal *(to be completed by the proposer, following discussion with the committee leadership)*

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|---|
| <p>Title of the proposed deliverable</p> <p>English title Click here to enter text.</p> <p>French title (if available) Click here to enter text.</p> <p><i>(In the case of an amendment, revision or a new part of an existing document, include the reference number and current title)</i></p> |
| <p>Scope of the proposed deliverable</p> <p>Click here to enter text.</p> |
| <p>Purpose and justification of the proposal</p> <p>Click here to enter text.</p> <p>Consider the following: <i>Is there a verified emergency / security need for the proposal? What problem does this document solve?</i> <i>What value will the document bring to end-users?</i></p> |

Preparatory work

(An outline should be included with the proposal)

- A draft is attached
- An outline is attached
- An existing document will serve as the initial basis

The proposer or the proposer's organization is prepared to undertake the preparatory work required: Yes No

If a draft is attached to this proposal

Please select from one of the following options (note that if no option is selected, the default will be the first option):

- Draft document can be registered at Working Draft stage (WD)
- Draft document can be registered at Committee Draft stage (CD)
- Draft document can be registered at Draft International Standard stage (DIS)

Is this a Management Systems Standard (MSS)?

- Yes No

Indication of the preferred type or types of deliverable to be developed

- International Standard
- Technical Specification
- Publicly Available Specification

Proposed Standard Development Track (SDT)

To be discussed between proposer and Secretary considering, for example, when does the market (the users) need the document to be available, the maturity of the subject etc.

- ASAP* 6 months 12 months 18 months

Draft project plan (as discussed with committee leadership)

Proposed date for first meeting: [Click here to enter a date.](#)

Proposed dates for key milestones:

1st Working Draft (if any) circulated to experts: [Click here to enter a date.](#)

Committee Draft ballot (if any): [Click here to enter a date.](#)

DIS submission*: [Click here to enter a date.](#)

Publication*: [Click here to enter a date.](#)

NOTE: The draft project plan is later used to create a detailed project plan, when the project is approved.

Known patented items

Yes No

If "Yes", provide full information as annex

Co-ordination of work

To the best of your knowledge, has this or a similar proposal been submitted to another standards development organization?

Yes No

If "Yes", please specify which one(s):

[Click here to enter text.](#)

A listing of relevant existing documents at the international, regional and national levels

[Click here to enter text.](#)

| Please fill out the relevant parts of the table below to identify relevant affected stakeholder categories and how they will each benefit from or be impacted by the proposed deliverable(s) | | |
|--|---|---|
| | Benefits/impacts | Examples of organizations/companies to be contacted |
| Industry and commerce – large industry | Click here to enter text. | Click here to enter text. |
| Industry and commerce – SMEs | Click here to enter text. | Click here to enter text. |
| Government | Click here to enter text. | Click here to enter text. |
| Consumers | Click here to enter text. | Click here to enter text. |
| Labour | Click here to enter text. | Click here to enter text. |
| Academic and research bodies | Click here to enter text. | Click here to enter text. |
| Standards application businesses | Click here to enter text. | Click here to enter text. |
| Non-governmental organizations | Click here to enter text. | Click here to enter text. |
| Other (please specify) | Click here to enter text. | Click here to enter text. |
| Liaisons A listing of relevant external international organizations or internal parties to be engaged as liaisons in the development of the deliverable(s). Click here to enter text. | Joint/parallel work Possible joint/parallel work with <input type="checkbox"/> UNIFEC <input type="checkbox"/> NAuth <input type="checkbox"/> Other (please specify) Click here to enter text. | |
| Proposed Project Leader (name and e-mail address) Click here to enter text. | Name of the Proposer (include contact information) Click here to enter text. | |

This proposal will be developed by

- An existing Working Group (please specify which one: [Click here to enter text.](#))
- A new Working Group (title: [Click here to enter text.](#))
- The TC/SC directly
- To be determined

Supplementary information relating to the proposal

- This proposal relates to a new EIFEC document;
- This proposal relates to the adoption as an active project of an item currently registered as a Preliminary Work Item;
- This proposal relates to the re-establishment of a cancelled project as an active project.
- Other:
[Click here to enter text.](#)

Maintenance agencies (MA) and registration authorities (RA)

- This proposal requires the service of a **maintenance agency**.
If yes, please identify the potential candidate:
[Click here to enter text.](#)
- This proposal requires the service of a **registration authority**.
If yes, please identify the potential candidate:
[Click here to enter text.](#)

- Annex(es) are included with this proposal (give details)

[Click here to enter text.](#)

Additional information/questions

[Click here to enter text.](#)